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Application Form for Interim Approval
Incentive of Reimbursement to the
Ministry of Information & Broadcasting, Government of India
(To be submitted at least 4 weeks prior to the start of Production in India)

For Film Facilitation Office (FFO) Use Only

Date Received

Application Reference No.

Section A – APPLICANT DETAILS

Title of Production:

1. Foreign Applicant Details

Applicant Company Name.....

Country.....

Registered Address.....

Telephone.....

Email.....

Website.....

Company Authorized Person for the Production in India

Name.....

Designation (in the aforementioned company).....

Registered Address.....

Country.....

Nationality.....

Country of Citizenship

Passport Number.....

Telephone.....

Mobile.....

Email.....

Tax Number.....

2. India Line Producer/Line Production Service Company (LPSC) Details

India Company Name.....

Registered Address

Telephone.....

Email

Website.....

Contact Person name.....

Mobile.....

PAN Number.....

GST Registration Number.....

Aadhaar Number (if individual).....

Section B – PRODUCTION (ESTIMATE) DETAILS

1. Format (Please tick relevant one)

- Feature Film
- Reality & Commercial TV Shows/series
- Web Shows/ Series
- Post-production, Digital content services and Visual effects services for projects shot inside or outside India
- Documentary

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2. If Feature Film or Documentary,
 - a. Total running length (in minutes)
 - b. No of Days Shot in India
3. If Television show/series,
 - a. Total number of episodes
 - b. Duration of each episode
 - c. No of Days Shot in India
4. Total Manpower (cast/crew) to be deployed while filming in the country
5. Indian manpower (cast/crew) to be deployed while filming in the country
6. First Principal Photography Date in India
7. Production Completion Date in India
8. Completion date of full production until ready for release
Month..... Year.....

Post Production Details (if any)

1. List of Services proposed to be used with company names detailing out the estimated expenditure for each service used.

Example of services - Animation, Visual Effect (VFX), 3D conversion, Editing, Music and Scoring, Sound Design Editing and Mixing, Voice over, Subtitles, Colour Correction etc.

S.No.	Production Company Name	Type of Service	Estimated Expenditure

2. Postproduction Dates in India -

From.....(DD/MM/YY) to(DD/MM/YY)

3. Total Post-production expenditure in India.....

Total Expenditure Details

Total India Production Expenses in INR (Details of local production spent, should be minimum INR 2.5 crores (approx. USD 330,500)); with the exception of Documentaries which do not have a qualifying minimum threshold.

INR

Section C - Relevant Questions

- Has the applicant applied for incentives for any other production in India?
 - Yes No
- If Yes, please specify (with dates)
- Has the applicant received the incentives for any other production in India?
 - Yes No
- If Yes, please specify (with dates)
- Is the said project expected to receive any other incentive from any State Government in India?
 - Yes No
- If Yes, please specify
- Is the applicant expected to receive any other incentive from any other country for the said project?

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- Yes No
- If Yes, please specify

Section D - Attachments Checklist

Applicants are requested to go through incentive guidelines and policy, carefully regarding the documentation required for reimbursement, to ensure that all correct documents are submitted. All required documents must be submitted in totality for FFO to accept the application.

S.No.	Document attached	Tick (if attached)
1.	Film Permit for Filming in India by Mol&B For Documentaries, Film Permit for Filming in India by MoEA	
2.	Script/ storyboard(s)/ treatment and/ or material that provides a full description of the production	
3.	Registration certificate/ Certificate of Incorporation of the International Producer*	
4.	Shooting/ post-production schedule	
5.	Estimated itemized QPE budget for production expenses in India	
6.	Copy of the executed agreement between the applicant i.e., LP/ LPSC and the International Production Company covering the scope of services	
7.	Current trade license of Applicant/ Registration certificate/ company CIN*	

* Documents to be notarized by relevant Government Agency or Indian Embassy or Consulate. All documents must be translated in English and notarized along with documents in local Languages.

Section E - Terms and Conditions

I/We Accept the Terms and Conditions of the Incentive scheme of the Ministry of Information & Broadcasting, Government of India.

DECLARATION BY APPLICANT

I....., in my capacity as.....on behalf ofhereby declare that the information in this application is an estimate of the project which we intent to complete in India. All the relevant information has been disclosed. I am aware of the fact that the information which I have submitted above will have a material bearing on the adjudication of the application and if it, therefore, subsequently transpires that any information (excluding estimated provided) is missing in the application and addenda is not accurate or that certain information was omitted, the FFO, Ministry of Information & Broadcasting can render the application invalid and be entitled to withdraw or amend its approval, without prejudice to its rights.

I also declare that,

- 'Filmed in India' credit and FFO logo shall appear in the final production rolling credits of the project at a prominent place and stating that it would be visible.
- The Trailer and Hi-res Poster image of the film shall be submitted to the FFO for display in the FFO Web Portal and other Marketing Collaterals that the FFO may create to promote filming in India, after the release of the said project.

This application (with any addenda), if successful, will form part of your contract with the FFO, Ministry of Information & Broadcasting.

Signature
Name

Signed at(Place) on (Date)