

Draft

Application Form for Interim Approval
Incentives for Audio–Visual Co-Production with Foreign Countries
Ministry of Information & Broadcasting, Government of India
(To be submitted at least 4 weeks prior to the start of Production in India)

For Film Facilitation Office (FFO) Use Only

Date Received
Application Reference No.

Section A – APPLICANT DETAILS

Title of Production:

1. Foreign Applicant Details

Applicant Company Name.....
Country.....
Registered Address.....
Telephone.....
Email.....
Website.....
(Attach registration certificate/CIN document)

Company Authorized Person for the Production in India
Name.....
Designation (in the aforementioned company).....
Registered Address.....
Country.....
Nationality.....
Country of Citizenship
Passport Number.....
Mobile.....
Email.....

2. Indian Co-producer/Delegate Co-producer (in case of multiple co-producers) Details

India Company Name.....
Registered Address
Telephone.....
Email
Website.....
Contact Person name.....
Mobile.....
PAN Number.....
Aadhaar No. (In case of individual).....
Co-producer’s Responsibilities.....
Percentage share in Co-Production.....

Section B – PRODUCTION (ESTIMATE) DETAILS

1. Format (Please tick relevant one)
 - Feature Film
 - Reality & Commercial TV Shows/series
 - Web Shows/ Series
 - Post-production, Digital content services and Visual effects services for projects shot inside or outside India
 - Documentaries

Draft

2. If Feature Film or Documentary,
 - a) Total running length (in minutes)
 - b) Total length shot in India (in minutes)
3. If Television show/series,
 - a) Total number of episodes
 - b) Duration of each episode
 - c) Duration of portion/Episodes filmed in India
4. Percentage of the production filmed in India
5. Manpower (cast/crew) to be deployed while filming in the country
6. Indian manpower (cast/crew) to be deployed while filming in the country
7. First Principal Photography Date in India
8. Estimated Production Completion Date in India
9. Filming Locations within India
10. Filming Locations outside of India
11. Estimated completion date of full production until ready for release
Month..... Year.....

Postproduction Details (if any)

1. List of Services proposed to be used with company names detailing out the estimated expenditure for each service used.

Example of services - Animation, Visual Effect (VFX), 3D conversion, Editing, Music and Scoring, Sound Design Editing and Mixing, Voice over, Subtitles, Colour Correction etc.

S.No.	Production Company Name	Type of Service	Estimated Expenditure

2. Postproduction Dates in India -

From.....(DD/MM/YY) to(DD/MM/YY)

3. Total Post-production expenditure in India.....

4. Percentage of post-production done in India.....

Estimated Expenditure Details

Total India Production Expenses in INR (Details of local production spent, should be minimum INR 2.5 crores (approx. USD 330,500)); with the exception of Documentaries which do not have a qualifying minimum threshold.

INR

Section C - Relevant Questions

- Has the company applied for incentives for any other production in India?
 - Yes
 - No
- If Yes, please specify (with dates)

Draft

- Has the company received the incentives for any other production in India?
 - Yes No
- If Yes, please specify (with dates)

- Has the said project received any other incentive from any State Government in India?
 - Yes No
- If Yes, please specify

- Has the company received any other incentive from any other country for the said project?
 - Yes No
- If Yes, please specify

Section D - Attachments Checklist

Applicants are requested to go through the guidelines carefully regarding the documentation required for reimbursement (cash rebate), to ensure that all correct documents are submitted. All required documents must be submitted in totality for FFO to accept the application.

S.No.	Document attached	Tick (if attached)
1.	Film Permit for Filming in India as granted by MoEA for Documentaries OR Mol&B for all other projects	
2.	Script/ storyboard(s)/ treatment and/ or material that provides a full description of the production	
3.	Document on grant of official co-production status from Ministry of Information and Broadcasting	
4.	Document on grant of official co-production status partner country/s	
5.	Document required: Indian Applicant Company <ul style="list-style-type: none">- Registration certificate/CIN of the company*- self-attested PAN Card*	
6.	Document required: Co-production agreement <ul style="list-style-type: none">- Copy of the executed agreement between the applicant i.e., the Indian Co-Producer and the Party Co-Producer(s)	
7.	Document required: Production Undertaking <ul style="list-style-type: none">- Undertaking from the foreign production company/foreign producer with regard to the successful completion of filming in India as per the permission letter given by M/o I&B	
8.	Itemized QCE (estimate) budget for the production expenses in India	

Remark: *Documents to be notarized by relevant Government Agency or Indian Embassy or Consulate. All documents must be translated in English and notarized along with documents in local Languages.

Section E - Terms and Conditions

I/We Accept the Terms and Conditions of the Incentive scheme of the Ministry of Information & Broadcasting, Government of India.

DECLARATION BY APPLICANT

I....., in my capacity as.....on behalf ofhereby declare that the information in this application is an estimate of the co-production project. All the relevant information has been disclosed.

I am aware of the fact that the information which I have submitted above will have a material bearing on the adjudication of the application and if it, therefore, subsequently transpires that any information (excluding estimated provided) is missing in the application and addenda is not accurate or that certain

Draft

information was omitted, the FFO, Ministry of Information & Broadcasting can render the application invalid and be entitled to withdraw or amend its approval, without prejudice to its rights.

I also declare that,

- *'Filmed in India'* credit and FFO logo shall appear in the final production rolling credits of the project at a prominent place and stating that it would be visible.
- that the Trailer and Hi-res Poster image of the film shall be submitted to the FFO for display in the FFO Web Portal and other Marketing Collaterals that the FFO may create to promote filming in India, after the release of the said project.

This application (with any addenda), if successful, will form part of your contract with the FFO, Ministry of Information & Broadcasting.

Signature

Name

Signed at(Place) on (Date)